

Application for Employment (Pre-Employment Questionnaire)(An Equal Opportunity Employer)

PERSONAL INFORMATION

DATE _____

NAME _____ SOCIAL SECURITY # _____

PRESENT ADDRESS _____

PERMANENT ADDRESS _____

PHONE NUMBER _____ ARE YOU 18 OR OLDER? _____

ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED
IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS? _____

EMPLOYMENT DESIRED

POSITION _____ DATE YOU CAN START _____ RATE OF PAY DESIRED _____

ARE YOU EMPLOYED NOW? _____ MAY WE CONTACT _____
YOUR PRESENT EMPLOYER?

HAVE YOU APPLIED HERE BEFORE? _____ WHAT TIME PERIOD? _____

REFERRED BY _____

EDUCATION	NAME OF SCHOOL	GRADUATE?	SUBJECTS
HIGH SCHOOL			
COLLEGE			
TECH SCHOOL			

GENERAL

SUBJECTS OF SPECIAL STUDY OR REASEARCH WORK _____

ACTIVITIES: (CIVIC, ATHLETIC, ETC) _____

US MILITARY SERVICE (Describe) _____

REFERENCES: GIVE THE NAME OF 3 PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOW AT LEAST ONE YEAR

NAME PHONE BUSINESS YEARS KNOWN

FORMER EMPLOYERS

LIST BELOW THE LAST THREE EMPLOYERS, STARTING WITH THE MOST RECENT

DATES OF EMP. NAME AND CITY OF EMP SALARY POSITION REASON FOR LEAVING

1 _____

2 _____

3 _____

WHICH OF THESE JOBS DID YOU LIKE THE BEST? _____

WHAT DID YOU LIKE MOST ABOUT THE JOB? _____

IN CASE OF AN EMERGENCY, NOTIFY: _____

I CERTIFY THAT ALL OF THE INFORMATION CONTAINED HEREIN IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION , OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED. IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANIES OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT NOTICE.

DATE _____ SIGNATURE _____

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*****ADMINISTRATIVE USE ONLY*****

NOTES: _____

HIRED?

SALARY?

POSITION?

STARTING DATE?